



## BOARD OF PHARMACY

Emergency Permit Application Checklist

April 3, 2020

**This checklist is being provided to clarify the emergency permit requirements. You do not need to submit this along with your application. Please allow 1 – 5 days from the date received to process.**

- ✓ Emergency permits are valid for sixty (60) days or until the emergency concludes
- ✓ An individual can only be issued one (1) emergency permit
- ✓ An emergency permit cannot be renewed
- ✓ You must have an active license in another jurisdiction to receive an emergency permit
- ✓ Effective April 3, 2020, notarized signatures are not required during this emergency

### Please submit the following:

- Pharmacist application, including emergency permit page (pages 1 - 5 and 08-4032f)
- \$100 emergency permit fee only
- Certified true copy of valid license from another jurisdiction
  - Make photocopy of pharmacist license
  - Indicate in writing on the copy, "I certify this to be a true copy of the original document"
  - Provide a written or electronic signature on the document
- A Prescription Drug Monitoring Program (PDMP) access request form by creating an account at [alaska.pmpaware.net](http://alaska.pmpaware.net) (enter you license # from another jurisdiction). You **must also** then submit the paper initial registration form (#08-4760) found at [pdmp.alaska.gov](http://pdmp.alaska.gov) or electronically at [my.alaska.gov](http://my.alaska.gov).

### Do NOT submit:

- Authorization for release for records (08-4032a)
- Verification of license (08-4032b)
- Verification of experience (08-4032c)
- Affidavit of experience (08-4032d)
- Affidavits of moral character (08-4032e)

### IMPORTANT COVID-19 RESOURCES

- ✓ Board guidance can be accessed on the Division of Corporations, Business, & Professional Licensing COVID-19 page: <https://www.commerce.alaska.gov/web/cbpl/CBPLCOVID-19Information.aspx> and at [pharmacy.alaska.gov](http://pharmacy.alaska.gov).
- ✓ Alaska Pharmacists Association (AKPhA): <https://alaskapharmacy.org/2020/03/covid-19-response-pharmacy-guidance/>
- ✓ National Association of Boards of Pharmacy (NABP): <https://nabp.pharmacy/coronavirus-updates/>
- ✓ Centers for Disease Control and Prevention (CDC) guidance on protective personal equipment (PPE) can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/hcp/ppe-strategy/index.html>
- ✓ Drug Enforcement Administration (DEA) information page: <https://www.dea diversion.usdoj.gov/coronavirus.html>
- ✓ United States Pharmacopeia (USP) guidance can be found at: <https://www.usp.org/about/public-policy/covid-19>

Please sign up for the Board of Pharmacy's ListServ at: <http://list.state.ak.us/mailman/listinfo/akboardofpharmacy>